

# KAITLIN AWREY

## Professional History

- **Misa Stefen Koller Ward LLP**, Westminster, CA  
*Post-Bar Law Clerk* October 2024-Present  
Perform legal research, dictate/draft correspondence, memoranda, pleadings, motions, legal briefs. Develop/recommend strategy/plan of action. Prepare for attendance at hearings, depositions, arbitrations, cross-examinations, informal settlements, conferences, meetings, etc. Review and respond to discovery.
- **Nitto Denko Corp.**, Oceanside, CA  
*Patent Intern I* February 2023-Present  
Drafted patent applications and invention disclosures for patent attorney review and approval. Executed prior art searches to support patent drafting activities. Constructively reviewed and commented on other patent applications during different phases of prosecution. Drafted and supported office action responses and other patent prosecution.
- **University of San Diego**, San Diego, California  
*Legal Intern, Civil Clinic* January 2023-May 2023  
Worked with clients under the direction of Supervising Attorneys on matters including structuring business entities, financing regulations, consumer issues, breach of contract, uninsured motorist defense, fraud, and consumer debt collection disputes. Appear in court under the supervision of an attorney in court. Draft memos, court documents, pleadings, and evidence for discovery. Work on mediation, settlement drafting, contract negotiations and drafting, and courtroom representation.
- **AMN Healthcare**, San Diego, California  
*Corporate Counsel Extern* August 2023-December 2023  
Assisted supervising attorneys with legal research and presentations regarding health law for healthcare workers, drafted research memos for various bills, and reviewed service contracts. Communicated with Texas location to assist in reviewing partnership contracts and legal research.
- **Henderson, Caverly, Pum,& Trytten LLP**  
*Law Clerk* August 2022-January 2023  
Focused on civil litigation and Estate Planning through case processing, calendaring, and processing legal documents. Accompanied partners to court to observe contested hearings. Helped attorneys prepare for depositions through collection and preparation of documents and files. Drafted and sent client correspondence including engagement/disengagement letters.
- **Perlman Clinic**, San Diego, California  
*Medical Administrative Assistant/Scribe* August 2019-June 2020  
Produced, organized, and maintained confidential patient documents. Proofed and edited medical documents, scheduled appointments, accurately and efficiently documented patient/physician interactions, maintained high levels of patient satisfaction in a high-volume primary/urgent care setting.

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## Education

- **University of San Diego School of Law**, San Diego, California  
Juris Doctor May 2024  
*Honors:* Faculty Honor's Scholarship  
*Activities:* Intellectual Property Association, Vice President, Sports and Entertainment Law, 2L rep, Journal of Climate and Energy Law Associate Writer.
- **University of Florida**, Gainesville, Florida  
Master of Science in Microbiology and Biochemistry expected December 2024  
*Activities:* Tele shadowing Campus Ambassador, leadership program, AI courses, JUR undergraduate journal
- **University of California**, La Jolla, California  
Bachelor of Science in Biochemistry and Cell Biology, September 2018  
*Honors:* entering Phi Theta Kappa member